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March 20, 2025

**Via E-mail Only**

Kerry Hatcher

[Kerry@KerryHatcher.com](mailto:Kerry@KerryHatcher.com)

**Re: Open Records Request (United Way of Central Georgia)**

Dear Mr. Hatcher:

We are in receipt of your Open Records Request dated Friday, March 14, 2025 (received and processed by the District on March 18, 2025), requesting certain information pursuant to the Georgia Open Records Act. Our law firm is legal counsel for the Bibb County School District and will be your point of contact for matters related to your request. We look forward to working with you.

In response to your open records request, the Bibb County School District will make available the items related to your request as contemplated by law. The responsive documents may be subject to redaction and outright exclusion based on O.C.G.A. § 50-18-71 (b)(1)(A); O.C.G.A. § 50-18-71(j); O.C.G.A. § 50-18-72 (a) (1), (4), (20), (21), (25), (37), (41), and/or (42).

The Georgia Open Records Act, O.C.G.A. § 50-18-70 et seq, allows charges for search, retrieval, redacting, copying, and other direct administrative costs. To date, the estimated cost of your request for the documents you described is detailed below:

Approximately eight hours of labor for search and collection of potentially responsive records at \$41.02 per hour (first quarter hour at no charge) totals \$317.91. Redaction charges may be assessed separately depending on the volume of potentially-responsive information retrieved.

Please be advised that the aforementioned total is an estimate which is subject to change, and that the final charges for which you would be responsible will equal the actual amount of labor performed. In any instance in which the estimated costs for production of the records exceeds \$25.00, the District informs the requester of the estimate of the costs and defers search and retrieval of the records until the requester agrees to pay the estimated costs.

We ask at this time that you agree in writing to this estimated amount before we begin the process. Payment can be submitted in cash (exact change only), certified check or money order made payable to Bibb County School District. Once the charges have been agreed to in writing, we estimate it will take approximately three weeks to obtain and provide the documents. This time

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frame, again, is an estimate and is subject to change based on the administrative and substantive labor required to compile, assess, redact, and process any responsive documents.

Our office will make any responsive documents available to you using a secure file-transfer portal, ShareFile. Once the charges are agreed upon, we will provide you with instructions for the electronic ShareFile platform.

If no response is received within thirty (30) days, the District will consider the request withdrawn and the cost estimate null and void.

If you have any questions, please feel free to contact me at [SherryCulves@parkerpoe.com](mailto:SherryCulves@parkerpoe.com). Thank you for your interest in the Bibb County School District.

Sincerely,

A handwritten signature in blue ink that reads "Sherry H. Culves". The signature is fluid and cursive, with a long horizontal stroke at the end.

Sherry H. Culves

SHC/jw